



Funding

Business Success Group (BSG) is a Registered Training Organisation who has been contracted by the Department of Education and Training to deliver a range of vocational qualifications under the NSW Productivity Places Program (PPP) to existing workers.

The Productivity Places Program is part of the Commonwealth Government's Skilling Australia for the Future initiative. PPP in New South Wales is managed and administered by the NSW Department of Education and Training in partnership with the Commonwealth.

Delivery

Courses are offered on a fully self paced basis with optional tutorial workshops arranged by request.

BSG also provides full-time support from our skilled and experienced facilitators via email and telephone.

Eligibility

To be eligible for enrolment under PPP, participants must:

- Not be enrolled in a secondary or tertiary educational institution
- Be an Australian citizen or permanent resident
- Be NSW residents and/or working in NSW

Participants may have previously undertaken or completed other training programs, as long as they are not currently involved with those programs and continue to meet all other participant eligibility requirements.

Fees

Under NSW Department of Education and Training funding arrangements for existing workers, BSG must charge and collect an annual student administration fee of \$1242.00 per participant. All resources and course materials are included.

Note: Fees may be subject to minor periodic increases. Exemptions will apply to ATSI or disabled participants BSG will provide further details on request.

Units Required

- Prepare and bank receipts
- Prepare Financial Reports
- Set up and operate a computerised accounting system
- Prepare income tax returns
- Manage budgets and forecasts
- Prepare financial reports for a reporting entity
- Implement and maintain internal control procedures
- Maintain Financial Records
- Evaluate business performance
- Control a budget
- Process journal entries
- Communicate in the workplace
- Use technology in the workplace
- Apply health and safety practices in the workplace
- Apply principles of professional practice to work in the financial services industry
- Manage own professional development
- Provide management accounting information

Apply Now.

Call 1300 666 612
Visit www.bsgroup.com.au

Email applications to
nswppp@bsgroup.com.au